



## Report to Healthier Communities & Adult Social Care Scrutiny & Policy Development Committee 15<sup>th</sup> March 2017

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**Report of:** Policy & Improvement Officer

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**Subject:** WORK PROGRAMME 2016/17

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**Author of Report:** Alice Nicholson, Policy and Improvement Officer  
[alice.nicholson@sheffield.gov.uk](mailto:alice.nicholson@sheffield.gov.uk)  
0114 273 5065

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The current work programme is attached at appendix 1 for the Committee's discussion and prioritisation if required.

The work programme contains a number of items for the scheduled Committee date in April. This means that the Committee will need to prioritise which issues to be included and in what format, in depth, agenda item or briefing for information. In doing this, the Committee may wish to reflect on the prioritisation principles attached at appendix 2 to ensure that scrutiny activity is focussed where it can add most value.

Two sub groups of the Committee are in operation at the moment and it is proposed for expediency and timely submission that the Patient Experience and Quality Account sub group send statements direct to local NHS Trusts in consultation with Chair – the final submissions will be shared for information with members of the Committee.

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### **The Scrutiny Committee is being asked to:**

- Comment on the proposed work programme
  - Identify and consider priority items for inclusion on agenda this municipal year
  - Identify and consider items for written briefings
  - Agree Quality Accounts Sub-group submit statements direct to trusts in consultation with Chair
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**Category of Report:** OPEN

**Draft work programme 2016/17**

Meeting Dates 2016/17	13 July 2016, 14 September 2016, 9 November 2016, 11 January 2017, 15 March 2017, 12 April 2017
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**Last updated:** 7<sup>th</sup> March 2016

**Please note:** the draft work programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
<b>Wednesday 16th July 4-7pm</b>			
<b>Discussion item</b>			
CQC Inspection Reports - Sheffield Teaching Hospitals NHS Foundation Trust	To consider local inspection report outcomes - to consider recommendations to the provider direct or as part of QA activity. Brief committee of local announced inspections	STH NHSFT - TBC	Agenda Item
Draft Work Programme	To consider the Committee's draft work programme 2016/17	Alice Nicholson - Policy & Improvement Officer	Single Agenda Item
Task Group 2016/17 - scope	To consider scope of a task group that enhances the QA sub-group approach within the joint themes of Performance and Patient Experience	Alice Nicholson - Policy & Improvement Officer	Agenda Item
<b>For information</b>			
Quality Accounts –membership of sub group 2016/17; QA submissions 2015/16	For information - responses to NHS Trust QA's	Alice Nicholson - Policy & Improvement Officer	Briefing Paper
JHOSC - The Commissioners Working Together Programme	To update the committee - Chair is member	Alice Nicholson - Policy & Improvement Officer	Briefing Paper

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Primary Care Strategy - CCG (Katrina Cleary)	<i>This item is for information - At its meeting in March 2016 the committee considered Access to GP and requested that this be presented/forwarded when available</i>	<a href="http://www.sheffieldccg.nhs.uk/Downloads/CCG Board Papers/May 26 2016/PAPER D Primary care strategy for Sheffield.pdf">http://www.sheffieldccg.nhs.uk/Downloads/CCG Board Papers/May 26 2016/PAPER D Primary care strategy for Sheffield.pdf</a>	Briefing Paper
<b>Wednesday 14th September 4-7pm</b>			
South Yorkshire and Bassetlaw Sustainability & Transformation Plan (STP)	<i>Consideration of this service response to NHS Plan - 5 year forward view - footprint is SY &amp; Bassetlaw: The Committee to receive a report and presentation update on the STP. The Committee to consider the Sheffield Place Plan at the meeting 9th November 2016</i>	<i>Will Cleary-Gray, Programme Director (Sheffield CCG)</i>	Single Agenda Item
Public Health Strategy SCC	<i>The Committee to receive a report and presentation on the development of a public health strategy for Sheffield CC; Public health is a core aspect of Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee activity - public health and its wider determinants underlay tackling health inequalities</i>	<i>Greg Fell - Director Public Health</i>	Single Agenda Item
JHOSC - The Commissioners Working Together Programme	<i>To update the committee - Chair is a member</i>	<i>Alice Nicholson - Policy &amp; Improvement Officer</i>	Briefing Paper
Work Programme	<i>To consider the Committee's work programme 2016/17</i>	<i>Alice Nicholson - Policy &amp; Improvement Officer</i>	Single Agenda Item

<b>Wednesday 9th November 4-7pm</b>			
<i>Shaping Sheffield: The Plan</i>	<i>To consider the Sheffield place based plan of the wider footprint Sustainability &amp; Transformation Plan (STP) - the latter was considered by the Committee on 14th September.</i>	<i>Peter Moore (CCG/SCC)</i>	<i>One-off Agenda Item</i>
<i>Better Care Fund</i>	<i>Following consideration of the Better Care Fund at its meeting in November 2015, the committee wanted to look at it again in the future. A focus on whether the programme is achieving its intended outcomes and financial savings.</i>	<i>Joe Fowler, Director of Commissioning SCC</i>	<i>One-off agenda item for discussion and consideration</i>
<i>Community Pharmacy in 2016/2017 and beyond - national contract changes</i>	<i>Community Pharmacy in 2016/2017 and beyond - national contract changes</i>	<i>NHS England and Local Pharmaceutical Committee (Tom Bissett)</i>	<i>One-off agenda item</i>
<i>Work Programme 2016/17 discussion and prioritisation</i>	<i>To consider and discuss the committee's work programme for 2016/17</i>	<i>Alice Nicholson - Policy &amp; Improvement Officer</i>	<i>Standard agenda Item</i>
<b>Wednesday 11th January 4-7pm</b>			
<i>CQC Visits to GP Reports - Sheffield CCG</i>	<i>To consider a summary report of results from inspections and support for General Practices</i>	<i>Sheffield CCG Director of Nursing</i>	<i>Agenda Item</i>
<i>Adult Safeguarding priority setting and future plans</i>	<i>To consider and inform outline 2017/18 Business Plan for Sheffield Adults Safeguarding Board</i>	<i>Jane Haywood - Chair Adult Safeguarding</i>	<i>agenda item – discussion and consideration and input</i>
<i>Adult Social Care Performance</i>	<i>At its meeting in January 2016, the Committee welcomed the approach being taken to improve adult social care performance, and requested that the Director of Adult Services provide a further update in a year's time.</i>	<i>Phil Holmes, Director Adult Services</i>	<i>agenda item – discussion and consideration or for information</i>

<i>Work Programme 2016/17</i>	<i>To consider and discuss the committee's work programme for 2016/17</i>	<i>Alice Nicholson - Policy &amp; Improvement Officer</i>	<i>Standard Agenda Item</i>
<i>JHOSC - The Commissioners Working Together Programme</i>	<i>To update the committee on activity - Chair is member of Joint Health Overview and Scrutiny Committee</i>	<i>Alice Nicholson - Policy &amp; Improvement Officer</i>	<i>Briefing Paper</i>
<b>Wednesday 8th February 2017</b>	<b>Additional special meeting</b>		
<i>Shaping Sheffield: The Plan</i>	<i>In depth look at Shaping Sheffield Place Based Plan of NHS Sustainability and Transformation Plan – (requested by members of Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee at 9th November meeting)</i>	<i>Sheffield City Council: Cllr Cate McDonald, Cabinet Member Health and Social Care, Greg Fell, Director of Public Health; Sheffield Clinical Commissioning Group: Peter Moore, Director of Strategy and Integration</i>	<i>Single Agenda Item</i>
<b>Wednesday 15th March 4-7pm</b>			
Adult Social Care Performance	To receive an update on Adult Social Care Performance, 12 months on, as requested by the Committee in January 2016.	Phil Holmes, Director Adult Services - Louisa King	agenda item – discussion and consideration or for information
Quality Care Provision for Adults with a Learning Disability in Sheffield	In January 2016, the Committee considered improvements and action plans following reviews of Council and Care Trust learning disability services. The Committee requested a further update on progress in 12 months	Andrew Wheawall, Head of Service	One-off agenda item – discussion and consideration or for information
Work Programme 2016/17	To consider and discuss the committees work programme for 2016/17	Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item - for information

NHS England Congenital Heart Disease services (CHD) Consultation	NHS England national consultation on its proposals for the future commissioning of Congenital Heart Disease services from 9 February 2017 until 5 June 2017	No attendees for information only	For information only
<b>Wednesday 12th April 4-7pm</b>			
Dental access and dental health	A select Committee approach to hear from appropriate commissioners (NHS England), providers (NHS & private) and users on access to dental services and the dental health of children in particular - date to be determined	TBC	one-off agenda item in the style of Select Committee
Director of Public Health Report for Sheffield	To consider progress in delivery and how do you make the strategy real - <b>DPH Report to Cabinet 15th March</b>	Greg Fell - Director Public Health	Agenda Item
Community Pharmacy in 2016/17 and Beyond - National Contract Changes	Alison Knowles offered to send a short note to the committee at the beginning of April giving an update in terms of how the pharmacy contract has been progressing locally.		Briefing Paper
Review 2016/17	Review of the committees work programme for 2016/17	Alice Nicholson - Policy & Improvement Officer	<i>Briefing Paper</i>
<i>Urgent Care and Primary Care Strategies - Sheffield CCG</i>	<i>Consideration of the 'draft' / 'current' Urgent Care and Primary Care Strategies - TBC</i>	<i>Peter Moore Sheffield CCG - Mar-16</i>	<i>Agenda item</i>
<i>Home Care Task Group: response to scrutiny report</i>	<i>recommendations to Cabinet 9th March 2016 - response due no later than December 2016</i>	<i>Andy Hare, Contracts Manager, Commissioning</i>	
<i>Sub group reporting - Shaping Sheffield</i>	<i>Report back to Committee for information or agreement</i>	<i>Chair</i>	

Task Group / Sub Group			
Patient Experience and Quality and Improvement in Sheffield Health System Task and Finish Group	Are the people of Sheffield listened to and have voice and influence in health system provision - How does patient experience and patient opinion data influence quality and improve a Sheffield health system; do all people in Sheffield have their say and does it make a difference to commissioning and provision - <b>now Quality Accounts focus in light of squeeze from external health agenda pressures</b>	Alice Nicholson - Policy & Improvement Officer	Task Group: Aug-16 to Mar-17
Future items to be scheduled - scope to be determined			
PREVENT	The PREVENT task group of Safer and Stronger Communities Scrutiny and Policy Development Committee recognised that there was a particular aspect of PREVENT that needed further consideration and was more suited to Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee. <b>Work in progress to determine scrutiny style, when and scope - date not fixed.</b>	Appropriate organisation(s)/officer(s) to be determined	TBC

CAMHS	There is an NHS procurement of CAMHS Tier 4 - full NHS timeline for each package not known yet - South Yorkshire will be one package; a topic of interest to the Committee a previous Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee Task Group reported March 2014. <b>Work in progress to determine scrutiny style, when and scope - date not fixed.</b>	Appropriate officer(s) to be determined when further information/timeline known	TBC
Dementia Strategy	Raised as a public question 23.03.2016 for inclusion in work programme. <b>Work in progress to determine scrutiny style, when and scope - date not fixed.</b>	Appropriate organisation(s)/officer(s) to be determined	Briefing on review and/or agenda item for discussion and consideration
Health & Wellbeing Board	It is understood the terms of reference are to be reviewed, this item could consider new terms of reference and progress in the 5 outcomes of Sheffield Health & Wellbeing Board.	Appropriate officer(s) to be determined	
Yorkshire Ambulance Service - CQC Inspection Report	To consider when report is published if there are any issues/actions of direct concern for Sheffield area	CQC rated YAS Good - no further action?	
<b>Training</b>			
Adult Safeguarding	A drop in training/ awareness session for all members of the Committee to be scheduled outside of set meetings – to enhance scrutiny role in Adult Safeguarding in line with protocol.	Simon Richards – Head of Adult Safeguarding and Practice Development - 24th November 2016	separate training session



## Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **Public Interest**

The concerns of local people should influence the issues chosen for scrutiny;

- **Ability to Change / Impact**

Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;

- **Performance**

Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;

- **Extent**

Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);

- **Replication / other approaches**

Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

### Other influencing factors

- **Cross-party** - There is the potential to reach cross-party agreement on a report and recommendations.
- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome

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